

**Alternative Exam Credit
Declination Form**

Office of the Registrar, 232 Capen Hall, 716.645.5698

- Common alternative exam credit includes Advanced Placement (AP), International Baccalaureate (IB), College level Exam Program (CLEP), DANTES Subject Standardized Tests, and General Certificate or Advanced Level Exams (GCE).
- See the Transfer and Articulation Services website at taurus.buffalo.edu for a complete list of alternative exam credit.
- Use the student's HUB Academic Advisement report to find the UB course equivalent.

Student Information:

Last Name	<input type="text"/>	First Name	<input type="text"/>	Person Num.	<input type="text"/>
UB Email	<input type="text"/>	Plan (Major)	<input type="text"/>	Admit Term	<input type="text"/>
Expected Graduation Date	<input type="text"/>				

I request that grade(s) from the alternative exam credit source(s) listed below be removed from my UB record. I understand that this decision is final and may not be reversed.

Alternative Exam Credit Source	<input type="text"/>	UB Equivalent Course	<input type="text"/>
Alternative Exam Credit Source	<input type="text"/>	UB Equivalent Course	<input type="text"/>
Alternative Exam Credit Source	<input type="text"/>	UB Equivalent Course	<input type="text"/>
Alternative Exam Credit Source	<input type="text"/>	UB Equivalent Course	<input type="text"/>

Student Signature	<input type="text"/>	Date	<input type="text"/>
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Approval and Submission:

Requests for alternative exam credit declination must be approved by an advisor before submission to the Office of the Registrar.

Advisor Name (Print or Type)	<input type="text"/>
Department/Office	<input type="text"/>
Advisor Signature (Digital Preferred)	<input type="text"/>

Return this form to the Office of the Registrar Grading Department via:

- Email: HUB-GRADING-LIST@listserv.buffalo.edu
- Campus Mail: 232 Capen Hall

Please note that forms returned via email will be reviewed and processed more quickly.

For Office Use Only

Registrar's Office Action	<input type="text"/>	Completed by	<input type="text"/>	Date	<input type="text"/>
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