



UB Seminars are controlled enrollment courses. As such, any attempt to repeat the course must be pursued in a subsequent winter or summer term. This form is to be used by undergraduate students who failed or resigned a 198 or 199 course and are seeking to retake their UB Seminar in a fall or spring semester. Only cases where hardship is demonstrated will be considered.

**Student Information**

Last Name:  First Name:   
 Person Number:  UB Email:   
 Phone Number:

- I failed or resigned my **198 UBS** and am requesting to repeat in:  Spring \_\_\_  Fall\_\_\_  
 I failed or resigned my **199 UBS** and am requesting to repeat in:  Spring \_\_\_  Fall\_\_\_

**Statement of Justification**

Please provide a statement outlining your hardship and need to repeat your UBS in a fall or spring term. Please also attach any relevant supporting documentation.

Student Signature:  Date:   
 Advisor Signature:  Date:   
 Lead Advisor Signature:  Date:

**All materials must be submitted electronically to the UB Curriculum office: [ubcurriculum@buffalo.edu](mailto:ubcurriculum@buffalo.edu)  
 24 Capen Hall**

**For Office Use Only**

Reviewed By:  Date:

- Approved  Denied