



UB Seminars are controlled enrollment courses. As such, any attempt to repeat the course must be pursued in a subsequent winter or summer term. This form is to be used by undergraduate students who failed or resigned a 198 or 199 course and are seeking to retake their UB Seminar in a fall or spring semester. Only cases where hardship is demonstrated will be considered.

Student Information

Last Name: First Name:
 Person Number: UB Email:
 Phone Number:

- I failed or resigned my **198 UBS** and am requesting to repeat in: Spring ___ Fall___
 I failed or resigned my **199 UBS** and am requesting to repeat in: Spring ___ Fall___

Statement of Justification

Please provide a statement outlining your hardship and need to repeat your UBS in a fall or spring term. Please also attach any relevant supporting documentation.

Student Signature: Date:
 Advisor Signature: Date:
 Lead Advisor Signature: Date:

**All materials must be submitted electronically to the UB Curriculum office: ubcurriculum@buffalo.edu
 24 Capen Hall**

For Office Use Only

Reviewed By: Date:

- Approved Denied