

# Application for Degree Non-HUB Access

This form is to be used ONLY by students who do not have access to the HUB system. It must be submitted by the deadline listed under the Graduation Term dates.

Indicate Graduation Term and Year:

___ Fall 20 ___ (February 1st)	___ Spring ___ (June 15th)	___ Summer ___ (September 1st)
Deadline: October 15th	Deadline: February 22nd	Deadline: July 15th

If you need to make corrections to your name, please review the Student Name Changes web page.

Name (as it appears on your UB record):

Last: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

UB E-Mail Address: \_\_\_\_\_ Non UB E-Mail Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Person ID Number: \_\_\_\_\_

Major: \_\_\_\_\_

Degree: \_\_\_\_\_\*

Second Major: \_\_\_\_\_

Degree: \_\_\_\_\_\*

Minor: \_\_\_\_\_ Minor: \_\_\_\_\_

\*If you will be receiving two different degrees (BA & BS) on the same date, you must also complete a Double Degree Form: <http://registrar.buffalo.edu/pdfs/doubleDegree.pdf>.

Diplomas will be mailed to the permanent address approximately six weeks after the conferral date. Make sure that your address is current in the HUB by completing the Change of Address form: <http://registrar.buffalo.edu/pdfs/studentAddressChange.pdf>.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Return completed and signed form:

- In person:** Student Response Center, 232 Capen Hall, Monday through Friday, 8:30 am to 4:30 pm
- By Postal Mail:** Office of the Registrar, University at Buffalo, 232 Capen Hall, Buffalo, NY 14260-1631
- Via E-mail:** [reg-degreeaudit@buffalo.edu](mailto:reg-degreeaudit@buffalo.edu)
- By Fax:** (716) 645-7762

For Office Use Only