



# University Graduation Requirement Petition Form

This form is to be used for undergraduate student petitions for exceptions from university graduation requirements. Students looking for an exception to:

- UB Curriculum requirements or 2002-2015 General Education Requirements- complete the [UB Curriculum and General Education Petition Form](#)
- Major/minor requirements - contact the academic department responsible for the program

This form does not replace the Application for Degree. All undergraduate students must apply for graduation via the HUB Student Center (see [MyUB](#)).

Last Name  First Name

Person Number  UB Email

Expected Graduation Date:

**I am petitioning for an exception to the following university graduation requirement:**

- 18 Credit max for tutorial (TUT) courses      Number of Credits
- 8 Credit max for athletic (ATH/REC) courses      Number of Credits
- Other - please specify below

**The following documentation must be attached to this form upon submission:**

- A statement of justification
- Relevant documentation in support of the request:
  - For exceptions based on disability, please include a letter of support from Accessibility Resources
  - For TUT and ATH/REC exceptions, include copies of the syllabi and work submitted
  - If appropriate, please include letters of support from your academic advisor and/or academic department

Student Signature:  Date:

**Approval and Submission (Please Print and Sign)**

Advisor Signature:  Date:

Lead Advisor Signature:  Date:

**Return this form and supporting attachments to the Office of the Registrar to 232 Capen Hall or [ubreg@buffalo.edu](mailto:ubreg@buffalo.edu)**

**For Office Use Only**

Registrar's Office Action:  Completed by:  Date: